1st DRAFT - Planning and reporting schedule 2026 (January-June)

2026

January 2026

- Thu 1 — Annual closure
- Fri 2 — Annual closure
- Sat 3
- Sun 4
- Mon 5
- Tue 6
- Wed 7
- Thu 8
- Fri 9
- Sat 10
- Sun 11
- Mon 12
- Tue 13
- Wed 14
- Thu 15 — **Int Bud 2026 before DG reserve** - version frozen
- Fri 16 — **Int Bud 2026**: first release including DG reserve cut sent to Departments (FAP)
- Sat 17
- Sun 18
- Mon 19 — **APR 2025**: return of approved factsheets + additional info (Departments)
- Tue 20 — **APR 2025** status and **MTP 2026** planning
- Wed 21
- Thu 22
- Fri 23
- Sat 24
- Sun 25
- Mon 26 — **MTP 2026**: pre-filled fact sheets available in EPRCS (FAP)
- Tue 27 — **MTP 2026**: template for additional and DG requests to departments (FAP)
- Wed 28
- Thu 29 — **Int Bud 2026**: return of first material release (Departments) / **Int Bud 2026 before MR** - version frozen
- Fri 30
- Sat 31

February 2026

- Sun 1
- Mon 2 — **APR 2025**: Budget out-turn (FAP-ACC)
- Tue 3
- Wed 4
- Thu 5
- Fri 6 — **Int Bud 2026**: upload of the first release into Qualiac (FAP)
- Sat 7
- Sun 8
- Mon 9
- Tue 10
- Wed 11
- Thu 12
- Fri 13
- Sat 14
- Sun 15
- Mon 16
- Tue 17
- Wed 18
- Thu 19
- Fri 20 — **Financial Statements 2025**: Draft budget notes to ACC (FAP)
- Sat 21
- Sun 22
- Mon 23 — **APR 2025**: draft document to Management Board and TMC (FAP)
- Tue 24
- Wed 25 — **Int Bud 2026**: carry forward proposal + last third of 2025 revenues sent to Departments (FAP)
- Thu 26 — **APR 2025**: comments and review received (Management Board + Departments)
- Fri 27
- Sat 28

March 2026

- Sun 1
- Mon 2 — **MTP 2026**: return of updated fact sheets (Departments)
- Tue 3
- Wed 4
- Thu 5 — **Int Bud 2026 before CF** - version frozen
- Fri 6 — **Int Bud 2026**: return of carry-forward (Departments)
- Sat 7
- Sun 8
- Mon 9
- Tue 10 — **MTP 2026** preparation
- Wed 11 — Publication of **APR 2025**
- Thu 12 — **MTP 2026**: APT bottom up data updated + additional and DG requests submitted (Departments)
- Fri 13 — **Int Bud 2026**: upload of carry-forward (FAP)
- Sat 14
- Sun 15
- Mon 16
- Tue 17 — **MTP 2026**: summary of additional requests to Directorate (FAP)
- Wed 18
- Thu 19
- Fri 20
- Sat 21
- Sun 22
- Mon 23 — SPC pm
- Tue 24 — SPC am
- Wed 25 — FC: APR 2025
- Thu 26 — RC
- Fri 27 — CC
- Sat 28
- Sun 29

April 2026

- Mon 30
- Tue 31
- Wed 1
- Thu 2 — **MTP 2026**: feedback on the additional requests (Directorate)
- Fri 3 — Good Friday
- Sat 4
- Sun 5
- Mon 6 — Easter Monday
- Tue 7
- Wed 8
- Thu 9
- Fri 10
- Sat 11
- Sun 12
- Mon 13
- Tue 14 — **MTP 2026**: draft document to DG and FHR director (FAP)
- Wed 15
- Thu 16
- Fri 17
- Sat 18
- Sun 19
- Mon 20 — **MTP 2026**: draft document to Management Board (FAP)
- Tue 21 — **MTP 2026**: document to TMC (FAP)
- Wed 22
- Thu 23 — **MTP 2026**: comments, review (Management Board + Departments)
- Fri 24
- Sat 25
- Sun 26
- Mon 27 — Publication of **Draft MTP 2026**
- Tue 28 — **Int Bud 2026 before MTP** - version frozen
- Wed 29
- Thu 30

May 2026

- Fri 1 — May Day
- Sat 2
- Sun 3
- Mon 4
- Tue 5
- Wed 6
- Thu 7
- Fri 8 — **MTP 2026 for SPC** - version frozen
- Sat 9
- Sun 10
- Mon 11 — SPC: **Draft MTP 2026**
- Tue 12 — FC am: **Draft MTP 2026**
- Wed 13 — **Scale of Contribution 2027, Preliminary information on CVI 2027**: document to TMC (FAP)
- Thu 14 — Ascension
- Fri 15
- Sat 16
- Sun 17
- Mon 18
- Tue 19 — Feedback SPC on the **Draft MTP 2026**
- Wed 20
- Thu 21
- Fri 22 — **APR 2025**: document to AC
- Sat 23
- Sun 24
- Mon 25 — Whit Monday
- Tue 26
- Wed 27
- Thu 28
- Fri 29 — RC: **Updated Strategy adoption** / **MTP 2026**: revised document to DG and Management Board (FAP)
- Sat 30
- Sun 31

June 2026

- Mon 1
- Tue 2 — **MTP 2026**: comments and review (Management Board + Departments)
- Wed 3 — **MTP 2026**: document to TMC (FAP)
- Thu 4
- Fri 5
- Sat 6
- Sun 7
- Mon 8
- Tue 9
- Wed 10 — Publication of **APR 2025 rev, MTP 2026, Scale of Contributions 2027,** Preliminary information on **CVI 2027**
- Thu 11 — AC / **MTP 2026 (2026pr)** - version frozen
- Fri 12 — AC
- Sat 13
- Sun 14
- Mon 15
- Tue 16
- Wed 17
- Thu 18
- Fri 19
- Sat 20
- Sun 21
- Mon 22 — SPC pm
- Tue 23 — SPC am
- Wed 24 — FC: **MTP 2026, Scale of Contributions 2027,** Preliminary information on **CVI 2027**
- Thu 25 — RC/CC
- Fri 26 — OC
- Sat 27
- Sun 28
- Mon 29
- Tue 30

Legend

- School holidays (FR)
- School holidays (GE)
- Council week
- Day off
- DPO forum

1st DRAFT - Planning and reporting schedule 2026 (July-December)

2026

Day	July 2026		August 2026		September 2026		October 2026		November 2026		December 2026		Day
Mon			3						2				Mon
Tue			4		1	**Information on CVI 2027:** document to TMC (FAP)			3		1		Tue
Wed	1		5		2				4		2		Wed
Thu	2		6		3		1		5	**PRE 2026:** update of Internal Budget 2026 (FAP)	3		Thu
Fri	3		7		4		2		6	**Final 2027 (2026pr)** - version frozen **Final 2027 Budget:** indexation applied to Internal Budget 2026 (FAP) **Final 2027 (2027pr)** - version frozen	4	**APR 2026:** pre-filled fact sheets and additional information available in EPRCS (FAP)	Fri
Sat	4		8		5		3		7		5		Sat
Sun	5		9		6		4		8		6		Sun
Mon	6		10		7		5		9	**CVI 2027:** document to TMC (FAP)	7	SPC pm	Mon
Tue	7		11		8		6		10	Anything urgent to discuss before the year end	8	SPC am	Tue
Wed	8		12		9	Publication of **Information on CVI 2027**	7		11		9	**FC: Final 2027 Budget, CVI 2027**	Wed
Thu	9		13		10	Jeûne Genevois	8		12		10	RC/CC	Thu
Fri	10		14		11		9		13	**Final 2027 Budget:** draft document to DG and FHR Director (FAP)	11	RCSt	Fri
Sat	11		15		12		10		14		12		Sat
Sun	12		16		13		11		15		13		Sun
Mon	13		17		14		12		16		14	**Int Bud 2026** - version frozen **Int Bud 2027** - version created	Mon
Tue	14		18		15		13		17		15		Tue
Wed	15		19		16		14		18		16		Wed
Thu	16		20		17		15		19	**Final 2027 Budget:** comments, review (DG, FHR Director)	17	**Int Bud 2027:** first release including DG reserve cut sent to Departments (FAP)	Thu
Fri	17		21		18		16	**PRE 2026 :** return of a final distribution of material release -incl. revenues- by budget codes (Departments)	20	**Final 2027 Budget:** document to TMC (FAP)	18		Fri
Sat	18		22		19		17		21		19		Sat
Sun	19		23		20		18		22		20		Sun
Mon	20		24		21	SPC pm	19		23		21	Annual closure	Mon
Tue	21		25		22	SPC am **PRE 2026** and **Final Budget 2027** preparation	20		24		22	Annual closure	Tue
Wed	22		26		23	**FC: Information on CVI 2027**	21		25	Publication of **Final 2027 Budget, CVI 2027**	23	Annual closure	Wed
Thu	23		27		24	RC	22		26		24	Annual closure	Thu
Fri	24		28		25	CC	23		27		25	Annual closure	Fri
Sat	25		29		26		24		28		26		Sat
Sun	26		30		27		25		29		27		Sun
Mon	27		31		28	**PRE 2026:** Excel template for materials release + summary of revenues from the first 8 months of the year sent to Departments (FAP) **Int Bud 2026 before PRE** - version frozen	26		30		28	Annual closure	Mon
Tue	28				29		27				29	Annual closure	Tue
Wed	29				30		28				30	Annual closure	Wed
Thu	30						29				31	Annual closure	Thu
Fri	31						30						Fri
Sat			1				31						Sat
Sun			2				1						Sun

Legend:
- School holidays (FR)
- School holidays (GE)
- Council week
- Day off
- DPO forum